



## COVID-19 PROTOCOL

**The following rules and procedures are intended to limit the probability of transmission of the novel coronavirus, COVID-19. This protocol must be adhered to at all times by all staff and contracted workers (collectively, “Employees”), and volunteers. Failure to do so may result in dismissal. These are subject to change based on current guidelines and regulations set by the Federal Government and the State of Michigan. In the case that Federal or State regulations do not match the rules set forth in this document, the more stringent regulation will apply.**

Fully vaccinated employees and volunteers – that is, those who have received two doses of either the Pfizer or Moderna vaccine or the single dose Johnson & Johnson vaccine and for whom it has been 14 days since receiving the final dose – are exempt from wearing a mask or cloth face covering if they so choose.

Unvaccinated or partially vaccinated employees and volunteers must wear a mask or cloth face covering at all times.

There should be frequent hand washing and use of available sanitizer by all employees & volunteers.

Indoor capacity & gathering limits will be informed by state regulations. As of 6.22.21 all capacity and gathering restrictions set by the state have been rescinded.

100% audience capacity is allowed.

Any person experiencing any of the following symptoms of COVID-19 or having been in contact within 14 days with anyone diagnosed with COVID-19 or experiencing any of the following symptoms should not come to the theatre under any circumstances.

- Fever/chills
- Fatigue
- Shortness of breath
- Chest tightness
- Sore Throat
- Dry cough
- Muscle/body aches
- Headache
- Sudden loss of taste or smell
- Vomiting/diarrhea
- New discoloration (red/blue) of fingers or toes

The appropriate manager should be notified in advance of the absence.

Should any employee or volunteer be diagnosed with COVID-19 the procedure below will be followed:

1. Employee or volunteer will immediately self-quarantine for no less than 10 days following a positive test.
2. Employee or volunteer will inform the Managing Director of all other employees and volunteers with whom they had contact over the 14 days immediately preceding the positive test.
3. The Managing Director will then inform all contacts in an appropriately discreet manner.

4. Any unvaccinated contacts will self-quarantine until they are able to produce a negative COVID-19 test result.
5. Under no circumstances will an employee or volunteer be expected to return to work or rehearsal until after they are able to produce a negative test or after completing at least 10 days of quarantine following a positive test.
6. Any production in process may be postponed or cancelled upon the sole discretion of the Managing Director.

There will be no tolerance for attending work or rehearsal when sick with any type or severity of illness.

At any point, the lowest level of risk tolerance among the group of employees or volunteers present will become the limit by which all protocols are measured.

***These rules are non-negotiable and Pit & Balcony has a no-tolerance policy for non-compliance. Should any additions, deletions, or changes be made to any of the rules above, all employees & volunteers will be notified in a swift and appropriate manner.***

#### Additional Recommendations

It is recommended that all unvaccinated employees & volunteers regularly get tested for COVID-19 to account for the possibility they are an asymptomatic carrier.

It is recommended that all unvaccinated employees & volunteers wear masks or face coverings at all times they are in public.

It is recommended that all unvaccinated employees & volunteers avoid large social gatherings including patronizing indoor bars and restaurants.

It is recommended that all employees & volunteers receive the Covid-19 vaccine as soon as they are able.