



COVID-19 PROTOCOL

The following rules and procedures are intended to limit the probability of transmission of the novel coronavirus, COVID-19. This protocol must be adhered to at all times by all staff and contracted workers (collectively, "Employees"), and volunteers. Failure to do so may result in dismissal. These are subject to change based on current guidelines and regulations set by the CDC, Federal Government, and the State of Michigan. In the case that Federal or State regulations do not match the rules set forth in this document, the more stringent regulation will apply.

Although Pit & Balcony Theatre **recommends masking for all employees, volunteers, and patrons**, the MDHHS currently does not *require* masking in Indoor Public Settings

According to current CDC formulas, Saginaw county's risk level for transmission is low.

Employees, volunteers, and patrons should determine their own risk tolerance and act accordingly.

There should be frequent hand washing and use of available sanitizer by all employees & volunteers.

Indoor capacity & gathering limits will be informed by state regulations. As of 6.22.21 all capacity and gathering restrictions set by the state have been rescinded.

100% audience capacity is allowed.

Any person experiencing any of the following symptoms of COVID-19 should not come to the theatre under any circumstances. Additionally, any *unvaccinated* person experiencing any of the following symptoms of COVID -19 or having been in contact within 14 days with anyone diagnosed with COVID-19 or experiencing any of the following symptoms should not come to the theatre under any circumstances.

- Fever/chills
- Fatigue
- Shortness of breath
- Chest tightness
- Sore Throat
- Dry cough
- Muscle/body aches
- Headache
- Sudden loss of taste or smell
- Vomiting/diarrhea
- New discoloration (red/blue) of fingers or toes

The appropriate manager should be notified in advance of the absence.

Any individual who tests positive for COVID-19 and/or displays [COVID-19 symptoms](#) (without an alternate diagnosis or negative COVID-19 test) should isolate regardless of vaccination status:

Isolate at home for the first five days (starting with the day after symptoms began or day after test was taken for those without symptoms)

If symptoms have improved or no symptoms developed, return to normal activities, while wearing a well-fitted mask, for the next five days to protect others.

If individual has a fever, stay home until fever free for a period of 24 hours without the use of fever reducing medications before returning to normal activities while wearing a well-fitted mask, until the 10-day period is complete.

Isolate at home for 10 days if unwilling/unable to wear a mask.

Any *fully vaccinated* person who has had close contact (within 6 feet for at least 15 cumulative minutes within a 24 hour period) with someone with COVID-19 **and** shows no symptoms of COVID-19 and has not produced a positive COVID-19 test does not need to quarantine, but they should wear a well-fitting mask to account for the possible delay in symptom onset.

Should any employee or volunteer be diagnosed with COVID-19 the procedure below will be followed:

1. Employee or volunteer will immediately self-quarantine for no less than 5 days since symptoms first appeared.
2. Employee or volunteer will inform the Managing Director of all other employees and volunteers with whom they had close contact over the 14 days immediately preceding the positive test.
3. The Managing Director will then inform all contacts in an appropriately discreet manner.
4. Any contacts will follow above protocol based on their vaccination status.
5. Under no circumstances will an employee or volunteer be expected to return to work or rehearsal until after completing at least 5 days of quarantine following symptom onset **and** going 24 hours without a fever without the use of fever reducers **and** other symptoms (with the exception of loss of taste/smell) of COVID-19 are improving.
6. Return to work or rehearsal after adhering to point 5 above requires that individual to wear a well-fitting mask (N- or KN-95) for at least 5 days.
7. Any production in process may be postponed or cancelled upon the sole discretion of the Managing Director.

There will be no tolerance for attending work or rehearsal when sick with any type or severity of illness.

At any point, the lowest level of risk tolerance among the group of employees or volunteers present will become the limit by which all protocols are measured.

These rules are non-negotiable and Pit & Balcony has a no-tolerance policy for non-compliance. Should any additions, deletions, or changes be made to any of the rules above, all employees & volunteers will be notified in a swift and appropriate manner.

Additional Recommendations

It is recommended that all employees & volunteers receive the COVID-19 vaccine and booster as soon as they are able.

It is recommended that all employees & volunteers regularly get tested for COVID-19 to account for the possibility they are an asymptomatic carrier.

It is recommended that all employees & volunteers receive the flu vaccine.